

**BOROUGH OF WEST MIFFLIN**  
**2009**  
**LOCAL SERVICES TAX REFUND**

If for the 2009 calendar year, your total earned income from all sources (employers and self-employment) in the Borough of West Mifflin was \$12,000 or less you are entitled to a refund of the forty-seven dollar (\$47.00) Local Services Tax (LST) paid to the Borough of West Mifflin.

A total of \$52.00 may have been taken out of your pay. Of this amount \$47.00 was paid to the Borough of West Mifflin and \$5.00 was paid to the West Mifflin Area School District

In order to receive your \$47.00 refund from the Borough you must provide the following to the Borough Administrative offices:

1. A signed copy of your 2009 Federal Tax Return.
2. Copies of all W-2 statements for the year 2009. (If you filed a joint return you must include all W-2's that will match the total earned income as entered on your Federal Tax return).
3. Completed Borough of West Mifflin Local Services Tax Refund form.
4. Proof that the 2009 Local Services Tax was paid to the Borough of West Mifflin. (Attach pay stub showing tax was withheld if amount is not included on the W-2.)

If there are several members of a family who are due a refund, an LST Refund form must be completed for each individual. If the W-2's for all claiming a refund are included on one Federal tax return, then only one copy of the Federal tax return and all W-2's need be submitted.

Incomplete forms or missing information will delay the processing of your refund and may cause the information to be returned to you.

All forms and information should be submitted to the following:

**Borough of West Mifflin**  
**Administrative Offices – Room 204**  
**3000 Lebanon Church Road**  
**West Mifflin, Pa. 15122**

**BOROUGH OF WEST MIFFLIN  
LOCAL SERVICES TAX  
2009 REFUND FORM**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

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LISTING OF EMPLOYERS FOR THE YEAR 2009

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

USE ADDITIONAL SHEET OF PAPER IF MORE THAN 3 EMPLOYERS

**HAVE YOU ATTACHED THE FOLLOWING INFORMATION:**

- 1. SIGNED COPY OF YOUR 2009 FEDERAL TAX RETURN**
- 2. COPIES OF ALL W-2's**
- 3. PROOF THAT THE 2009 EMST TAX WAS PAID TO THE  
BOROUGH OF WEST MIFFLIN**

I the undersigned declare under penalty of law that the information contained on this form and any attachments to this form is true, full and complete to the best of my knowledge and belief and that my total earned income from all sources for the year 2009 was \$12,000 or less.

\_\_\_\_\_  
Signature Date

Phone # \_\_\_\_\_

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**Borough Use Only**

**Approved:** \_\_\_\_\_ **Amount:** \_\_\_\_\_ **Check #** \_\_\_\_\_